

# ***ANNEX II + III: TECHNICAL SPECIFICATIONS + TECHNICAL OFFER***

**Contract title: Support to strengthening fight against trafficking in Human Beings**

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**Publication reference :** EuropeAid/139438/IH/SUP/RS

**Columns 1-2 should be completed by the Contracting Authority**

**Columns 3-4 should be completed by the tenderer**

**Column 5 is reserved for the evaluation committee**

Annex III - the Contractor's technical offer

The tenderers are requested to complete the template on the next pages:

- Column 2 is completed by the Contracting Authority shows the required specifications (not to be modified by the tenderer),
- Column 3 is to be filled in by the tenderer and must detail what is offered (for example the words “compliant” or “yes” are not sufficient)
- Column 4 allows the tenderer to make comments on its proposed supply and to make eventual references to the documentation

The eventual documentation supplied should clearly indicate (highlight, mark) the models offered and the options included, if any, so that the evaluators can see the exact configuration. Offers that do not permit to identify precisely the models and the specifications may be rejected by the evaluation committee.

The offer must be clear enough to allow the evaluators to make an easy comparison between the requested specifications and the offered specifications.

## ***1. PROJECT DESCRIPTION***

The purpose of this contract is purchase of vehicles, office furniture, IT equipment, audio-video equipment, as well as surveillance equipment for the Serbian Police authorities, in order to improve their capacities in fight against the trafficking of human beings (THB).

Department for Contracting and Financing of EU Funded Programmes (CFCU) of the Ministry of Finance of the Republic of Serbia is the Contracting Authority responsible for this project. The beneficiary of this Contract (Beneficiary) is the Ministry of Interior.

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## **2. DELIVERY LOCATIONS**

2.1 The delivery addresses for the equipment which is subject of this contract is specified under point 4 of this technical specification/offer. The Supplier shall agree the installation schedule with the Contracting Authority in consultation with the Beneficiary. The Beneficiary shall guarantee the Supplier's free entrance to the buildings and relevant room(s) during the installation works. The Supplier shall be fully responsible for its equipment until the provisional acceptance has been issued.

## **3. GENERAL PROVISIONS**

### **3.1. General Requirements**

- 3.1.2. All the equipment shall be provided brand new, complete with the necessary accessories and/or parts such as to ensure that the unit is capable of operating to the required technical and quality specifications.
- 3.1.3. Equipment which allows upgrading of capacities shall be provided in such a way that upgrades can be performed by installing additional capacity without discarding the already installed capacities.

### **3.2. Power supply standard**

Unless otherwise stated in the Detailed Technical Specifications, all electrical equipment should be powered with 220V, 50Hz AC. All devices must be compliant with Serbian and European Union electrical safety standards and follow EEC CE Marking Directive.

### **3.3. Post-Completion Documentation**

Where required, the Contractor will be responsible for preparation of Technical Post-Completion Documentation describing the system implemented. It should include graphical description of interconnection between various elements, all hardware and software configuration details, start-up scripts and a description of mandatory maintenance procedures to be followed by the Beneficiary during day-to-day operation of the equipment. The Post-completion Documentation will be subject to approval of the Contracting Authority.

## Lot 2 – Supply of Office Furniture

1. Item Number	2. Specifications Required	3. Specifications Offered	4. Notes, remarks, ref to documentation	5. Evaluation Committee's notes
1	<p><b>Office Desk</b></p> <p><b>Quantity: 23</b></p> <p>Melamine top at least 25 mm thick            ABS edges banding            Hole placed for conducting cables            Non-glossy/matte finish            Metal structure/legs, with coated finish            Available selection of at least two colours (actual colour to be determined by the Beneficiary at the time of the contract signature)</p> <p>Dimensions:            Length: 1400 – 1600 mm            Width: 600 – 800 mm            Height: 700 – 750 mm</p>	<p><b>Manufacturer:</b></p> <p><b>Model:</b></p>		

1. Item Number	2. Specifications Required	3. Specifications Offered	4. Notes, remarks, ref to documentation	5. Evaluation Committee's notes
2	<p><b>Mobile Pedestal</b></p> <p><b>Quantity: 23</b></p> <p>Complementary to Item 1 of this Lot</p> <p>At least 25 mm thick melamine outer surfaces</p> <p>ABS edges banding</p> <p>With 4 rubberized metal wheels, up to 5 cm high, with installed brakes</p> <p>Non-glossy finish</p> <p>Minimum 1 and maximum 2 lockable box drawer/s and 1 (one) lockable filing drawer, with 2 keys to be provided</p> <p>Available selection of at least two colours, complementary to the colours offered for the Item No. 1 of this Lot (actual colour to be determined by the Beneficiary at the time of the contract signature)</p> <p>Dimensions:</p> <p>Length: 400 – 450 mm</p> <p>Width and height complementary to Item 1 of this Lot</p>	<p><b>Manufacturer:</b></p> <p><b>Model:</b></p>		

1. Item Number	2. Specifications Required	3. Specifications Offered	4. Notes, remarks, ref to documentation	5. Evaluation Committee's notes
3	<p><b>Office Chair</b></p> <p><b>Quantity: 31</b></p> <p>Movable, with 5 metal wheels</p> <p>Multifunctional mechanism with two tilts</p> <p>Armrests</p> <p>Pneumatic adjustment of the height</p> <p>Metal chrome chair base with rubberized wheels</p> <p>Seat upholstered with solid fireproof sponge, with mesh, anatomically shaped, upholstered with fabric of at least 400 gr/m<sup>2</sup></p> <p>Plasticized/solid mesh backrest</p> <p>Tested capacity of at least 100 kg</p> <p>Available selection of at least two colours, (actual colour to be determined by the Beneficiary at the time of the contract signature)</p>	<p><b>Manufacturer:</b></p> <p><b>Model:</b></p>		

1. Item Number	2. Specifications Required	3. Specifications Offered	4. Notes, remarks, ref to documentation	5. Evaluation Committee's notes
4	<p><b>Cabinet</b>                      <b>Quantity: 11</b></p> <p>2 lockable doors with metal or wooden handles  Up plate melamine at least 25 mm thick  Body and front from melamine at least 16mm thick  ABS edges banding  Minimum 4 adjustable shelves  Metal/wooden legs  Available selection of at least two colours, complementary to the colours offered for the Item No. 1 of this Lot (actual colour to be determined by the Beneficiary at the time of the contract signature)  Dimensions:  Length: 800 – 1100 mm  Width: 400 – 550 mm  Height: 1900 – 2100 mm</p>	<p><b>Manufacturer:</b> <b>Model:</b></p>		

#### 4. DISTRIBUTION LIST

##### Lot 2 – Supply of Office Furniture

Item No.:	SBPOK/Central unit Belgrade	Belgrade Police Unit	Novi Sad Police Unit	Nish police unit	CHTVP Belgrade	Regional Police Depts.	Mol IT Sector	Grand Total
1	10	8		5				23
2	10	8		5				23
3	14	10		7				31
4	4	4		3				11

##### Appendix I – Verification operations and warranty conditions

**Installation:** The Contractor will be responsible for installation, configuration and start-up of the supplies delivered in accordance with the directions provided by the Beneficiary. The Contractor will be also responsible for integration of the supplies delivered with the existing infrastructure, if required by the nature of the supplies provided. The Beneficiary reserves the right to delegate 2 of its employees to actively participate in the installation and configuration phase together with the Contractor's implementation team.

**Testing:** Items shall be tested during the takeover event, where all the required specifications and features shall be accounted for, and full functionality of the items shall be presented.

**Warranty:** Warranty for this Lot is 12 months, starting from the date of issuance of Provisional Acceptance Certificate.

**Commercial warranty:** Commercial warranty for this Lot is minimum 12 months, starting from the date of issuance of Final Acceptance Certificate.