



Delegation of the European Union to the Republic of Serbia,
GTC 19 Avenue Building, Vladimira Popovica 40, Belgrade 11070,
Republic of Serbia

SUPPLY PROCUREMENT NOTICE

Implementation of the Strategy for fight against drugs Supply reduction component, Laboratory equipment for narcotic drugs detection

**Belgrade, Republic of Serbia
10SER01/11/21**

1. Publication reference

EuropeAid/129770/C/SUP/RS

2. Procedure

Open

3. Programme

IPA

4. Financing

2010 IPA National Programme

5. Contracting authority

European Union, represented by the EU Delegation to the Republic of Serbia on behalf of and for the account of the beneficiary country, Republic of Serbia

CONTRACT SPECIFICATIONS

6. Description of the contract

This supply contract shall provide equipment for the characterization and analysis of narcotic drugs, psychotropic substances, precursors, as well as the provision of training in the use and maintenance of software and hardware to be delivered through this contract.

7. Number and titles of lots

Lot 1: Laboratory equipment for narcotic drugs detection

TERMS OF PARTICIPATION

8. Eligibility and rules of origin

Participation is open to all legal persons [participating either individually or in a grouping (consortium) of tenderers] which are established in a Member State of the European Union or in a country or territory of the regions covered and/or authorised by the specific instruments applicable to the programme under which the contract is financed (see item 22 below). All goods supplied under this contract must originate in one or more of these countries. Participation is also open to international organisations. Participation of natural persons is directly governed by the specific instruments applicable to the programme under which the contract is financed.

Important Note:

As items no. **1, 2, 3, 5, 6, 7, 8, 9, 10, 20, 21, 22, 26, 29 and 32** do not originate from the EU or IPA countries, they are granted with derogation from the Rule of Origin.

9. Grounds for exclusion

Tenderers must submit a signed declaration, included in the Tender Form for a Supply Contract, to the effect that they are not in any of the situations listed in point 2.3.3 of the Practical Guide to contracts procedures for EC external actions.

10. Number of tenders

Tenderers may submit only one tender per lot. Tenders for parts of a lot will not be considered. Tenderers may not submit a tender for a variant solution in addition to their tender for the supplies required in the tender dossier.

11. Tender guarantee

Tenderers must provide a tender guarantee of **thirty thousand Euro (30.000€)** when submitting their tender. This guarantee will be released to unsuccessful tenderers once the tender procedure has been completed and to the successful tenderer(s) upon signature of the contract by all parties. This guarantee will be called upon if the tenderer does not fulfil all obligations stated in its tender.

12. Performance guarantee

The successful tenderer will be asked to provide a performance guarantee of **10%** of the amount of the contract at the signing of the contract. This guarantee must be provided together with the return of the countersigned contract no later than 30 days after the tenderer receives the contract signed by the Contracting Authority. If the selected tenderer fails to provide such a guarantee within this period, the contract will be void and a new contract may be drawn up and sent to the tenderer which has submitted the next cheapest compliant tender.

13. Information meeting and/or site visit

No information meeting is planned.

14. Tender validity

Tenders must remain valid for a period of 90 days after the deadline for submission of tenders.

15. Period of implementation of tasks

The implementation period of the tasks is **130 calendar days** from the date of last contract signature.

SELECTION AND AWARD CRITERIA

16. Selection criteria

The following selection criteria will be applied to tenderers. In the case of tenders submitted by a consortium, these selection criteria will be applied to the consortium as a whole:

1) **Economic and financial capacity** of tenderer (based on i.a. item 3 of the Tender Form for a Supply Contract). In case of tenderer being a public body, equivalent information should be provided.

- a. The average annual turnover of the tenderer for the **last three years** must at least **€1.500.000**;
- b. The annual operating profit of the tenderer must be **positive for the last three years**.

2) **Professional capacity** of tenderer (based on i.a. items 4 and 5 of the Tender Form for a Supply Contract)

- a. Each tenderer must have at **least three (3) years** manufacturing and/or supply and installation experience of the specified equipment relevant to the proposed Lot;
- b. Tenderers who are not the manufacturer must submit a **legalized certificate** issued by the manufacturer(s) stating that they have been officially appointed as authorized dealer by the manufacturer for at **least the past two (2) years**;
- c. Each tenderer must show and prove that for the **last three years** has an average of at **least 10 permanently employed staff**, out of which **at least 50%** of the staff is technically trained and qualified, having the expertise to handle the proposed contract;
- d. The tenderer has to submit evidence of a certification on **Quality Management System** standards as ISO or a national equivalent.

3) **Technical capacity** of tenderer (based on i.a. items 5 and 6 of the Tender Form for a Supply Contract)

- a. The tenderer must prove that has successfully **completed at least two (2) contracts** of similar type, size and magnitude to this contract in the past three (3) years;
- b. Tenderers must demonstrate that they can provide efficient after-sales service, technical back-up and provision of genuine spare parts for the offered goods.

An economic operator may, where appropriate and for a particular contract, rely on the capacities of other entities, regardless of the legal nature of the links which it has with them. It must in that case prove to the Contracting Authority that it will have at its disposal the resources necessary for performance of the contract, for example by producing an undertaking on the part of those entities to place those resources at its disposal. Such entities, for instance the parent company of the economic operator, must respect the same rules of eligibility and notably that of nationality, as the economic operator.

17. Award criteria

The sole award criterion will be the price. The contract will be awarded to the lowest priced, administratively and technically compliant, tender.

TENDERING

18. How to obtain the tender dossier

The tender dossier is available from the following Internet address:
<https://webgate.ec.europa.eu/europeaid/online-services/index.cfm?do=publi.welcome>.

The tender dossier is also available from the Contracting Authority. Tenders must be submitted using the standard Tender Form for a Supply Contract included in the tender dossier, whose format and instructions must be strictly observed.

Tenderers with questions regarding this tender should send them in writing to:

Delegation of the European Union to the Republic of Serbia

GTC 19 Avenue Building,

Vladimira Popovica 40, Belgrade 11070, Republic of Serbia

Attn: Fabrizio SPADA-SANTONI

e-mail: DELEGATION-SERBIA-TENDERS@ec.europa.eu

(mentioning the publication reference shown in item 1) at least 21 days before the deadline for submission of tenders given in item 19. The Contracting Authority must reply to all tenderers' questions at least 11 days before the deadline for submission of tenders. Eventual clarifications or minor changes to the tender dossier shall be published at the latest 11 days before the submission deadline on the EuropeAid website at

<https://webgate.ec.europa.eu/europeaid/online-services/index.cfm?do=publi.welcome>

19. Deadline for submission of tenders

The deadline for submission of tender is **15th of November 2010 at 12:00hrs** (Belgrade local time) at the following address:

Delegation of the European Union to the Republic of Serbia

GTC 19 Avenue Building,

Vladimira Popovica 40, Belgrade 11070, Republic of Serbia

Any tender received after this deadline will not be considered.

20. Tender opening session

The tender opening session is on **15th of November 2010** at **14:00 hrs** (Belgrade local time) at the address indicated in item 19.

21. Language of the procedure

All written communications for this tender procedure and contract must be in English.

22. Legal basis

Council Regulation 1085/2006 of 17 July 2006.