



EU Delegation to the Republic of Serbia

Belgrade, 15/09/2010

Ref 2010D5208

Our ref: 10SER01/06/41

Dear Sirs,

SUBJECT: Supply of Electronic Offender Monitoring Equipment

This is an invitation to tender for the above mentioned supply contract. Please find enclosed the following documents, which constitute the tender dossier:

- A. INSTRUCTIONS TO TENDERERS**
- B. DRAFT CONTRACT AND SPECIAL CONDITIONS, INCLUDING ANNEXES**
 - DRAFT CONTRACT**
 - SPECIAL CONDITIONS**
 - ANNEX I GENERAL CONDITIONS**
 - ANNEX II + III TECHNICAL SPECIFICATIONS + TECHNICAL OFFER**
 - ANNEX IV BUDGET BREAKDOWN (MODEL FINANCIAL OFFER)**
 - ANNEX V FORMS**
- C. FURTHER INFORMATION**
 - ADMINISTRATIVE COMPLIANCE GRID**
 - EVALUATION GRID**
- D. TENDER FORM FOR A SUPPLY CONTRACT**

For full information about procurement procedures please consult the Practical Guide to contract procedures for EC external actions and its annexes, which can be downloaded from the following web page: http://ec.europa.eu/europeaid/work/procedures/index_en.htm.

We look forward to receiving your tender and the accompanying tender guarantee before the submission deadline at the address specified in the documents.

Yours sincerely,

<signed>

Jacques Stakenborg

Head of Finance & Contracts Section