



EUROPEAN UNION

DELEGATION TO THE REPUBLIC OF SERBIA

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## FREQUENTLY ASKED QUESTIONS No. 2

### Supporting access to rights, employment and livelihood enhancement of refugees and IDPs in Serbia

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No	Question	Answers
1	The guidelines state that "A partnership with the local centre for social welfare and / or NGOs and / or other relevant stakeholders is necessary; there is no limit on the number of partners". If the partner is to be an NGO does it have to be a local NGO or can an international NGO with their Headquarters in the EU but with registered offices in Serbia be considered as an eligible partner?	International NGOs who have registered offices in Serbia are eligible to participate as partners in the call for proposals.
2	In relation to Lot 4: Living needs support for people with disabilities; the guidelines provide no additional information on potential activities. Does this component refer to the establishment of half-way houses and does it include effective construction of the same? If not, could you please clarify what are possible eligible under this LOT?	Yes, the provision of half-way house facilities is an eligible activity; however, the construction, reconstruction and/or renovation of such facilities are <b>not</b> eligible under this Lot 4. Any equipment, services or supplies that are necessary for the implementation of the proposed project can be considered eligible.

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<b>3</b>	<p>Does the Call for proposals relate only to persons who have the status of refugee / internally displaced person in this moment, or can a project proposal include all persons who have had that status but do not have it currently</p>	<p>The call relates only to those persons who have the current status of refugee or internally displaced person. (see more details in FAQ1 question 7)          Note that a refugee is considered a person with the acknowledged status of a refugee on the basis of the Law on refugees, and who possesses a valid refugee ID, issued by the Ministry of Internal Affairs of Serbia. Also, a refugee is a person that has applied for citizenship of the Republic of Serbia and possesses a valid refugee ID.          IDPs are persons whose original location was Kosovo.</p>
<b>4</b>	<p>The guidelines state that nominated candidates for potential employment on the project “must have been identified using transparent selection criteria” Does this mean the definition of pre-defined criteria for selection of beneficiaries (target group, The economic standards, unemployment, social assistance beneficiaries) or does it mean that a public call through the media for applications should be made, or are is it sufficient to use only the lists of the competent institutions?</p>	<p>The process of selecting suitable candidates as potential employees on the project should be open and transparent but this does not necessarily require publication in the media. Using predefined selection criteria and the lists from the competent institution is adequate. It is the decision of the potential beneficiary as to whether or not to use the media.</p>
<b>5</b>	<p>The guidelines require that 20% of the employees on a project are of internally displaced persons who are users of financial security. However, can other the employees be hired from the local population?</p>	<p>Family social assistance means any support received from local or central level: material, financial or professional support.          If the 20% target is met, the additional employees required on the project can be drawn from the local population. However, it is desirable that, where possible, these additional employees are drawn from the target group.</p>
<b>6</b>	<p>As for the user group, it's a wider circle of family and represents, both the families of refugees and IDPs, and the local population, but, whether our customers are the elderly in rural areas whom would be provided the Home Care Services?</p>	<p>The call relates to both internally displaced persons and refugees in Serbia and the services to be provided will be primarily for the benefit of these two groups and their families, but also for the local population.          However, it is a requirement that at least 20% of the employees providing these services are IDPs. If this 20% target for IDPs is met it is also possible to employ additional IDPs and refugees.</p>
<b>7</b>	<p>Does the specified limit of allowed funds for reconstruction refer only to EU funds or to the total amount?</p> <p>Is it allowed for the municipality to participate by co-financing that would raise the total value of construction works above the given limits?</p>	<p>The limits set for expenditure on renovation / reconstruction refers to the total amount of expenditure that can be considered eligible for grant aid.          However, the amount spent on renovation / reconstruction can be increased beyond this limit by the municipality but expenditure beyond this limit will not be considered eligible expenditure and so will not receive grant aid.</p>

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<b>8</b>	Does the amount allowed for reconstruction / renovation also refer to the acquisition of equipment necessary for the work of the day care centre or only to the reconstruction / renovation funds	The limits set for reconstruction / renovation does not include expenditure on equipment necessary for the work of the day care centre.
<b>9</b>	Is there any limit that would prevent the municipality from including in the project the reconstruction of the building of the day care centre and the purchase of a van for the everyday transportation of children with disabilities	There is no limit on the amount of money that can be spent on equipment such as a van for transportation of children. However, all equipment that is proposed to be purchased by the project must be justified as being essential for the implementation of the project.
<b>10</b>	Is it allowed or not for the co-financing of the project by the municipality to be directed to the following budget lines: a. Fees for the project management unit; b. Reconstruction of the building and equipment; c. Operating costs of the project; d. Fees for the service provider working directly with the users.	The co financing provided by the municipality is not separated from the co-financing provided by the EU Funds, i.e. neither funding is allocated to expenditure on particular items. Reimbursement is made against the total expenditure on the project.
<b>11</b>	For Home care services in which we would engage newly employed persons we need to acquire an additional vehicle - is the supply of vehicles allowed? Is there a limit, in the absolute amount or in the percent of total grant value?	The purchase of vehicles is allowed and there is no limit on either the % or amount. However, the purchase of vehicles or any other equipment or supplies must be justified as being essential for the implementation of the project. □
<b>12</b>	Is it possible to develop social service "Home care" in the project and within it, as a part of the range of services a service of legal help intended for displaced people (primarily concerning provision of law, documents, etc)? According to the same logic, is it possible to include within the service "home care" intended for children with disabilities, a service "help in learning". The dominant service in "Home care" services would remain provision of home care by nurses, but a teacher would be also engaged to help children with learning.	The inclusion of a legal service, providing there is justification for it, can be included as part of the project A "learning service" can also be included.
<b>13</b>	Must organisations that are already registered in PADOR complete all information in the application form from sections 3.2 to 3.3. This information is already contained in the PADOR database	All applicants must encode the information in points 3.2, 3.3 and 3, 4 under their PADOR registration and it is not necessary to complete these in the paper application. See also section 2.2 of the guidelines for Applicants
<b>14</b>	Can the project manager be a representative of partnership organization, namely a Social Care Centre?	Yes the project manager can be a representative of the partner organisation.

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<b>15</b>	Does the local municipality dispose with means, namely donations, or they are being transferred to the partner for the financing of envisaged services and activities on the project?	Donations made to a municipality, providing they are not from the European Union or from a project financed by the European Union can be used to pay for services to be delivered by a partner organisation.
<b>16</b>	Is it necessary to translate the strategic documents that project proposals refer to?	No, it is not necessary to translate these strategic documents