
SUPPLY PROCUREMENT NOTICE

Supplies of IT equipment for the improvement of efficiency and transparency (prosecutors and penal system)

(08SER01/08/21)

Location – Serbia (SR)

1. Publication reference

EuropeAid/131182/C/SUP/RS

2. Procedure

Open

3. Programme

IPA

4. Financing

IPA 2008

5. Contracting authority

European Union, represented by the European Commission on behalf of and for the account of the beneficiary country

CONTRACT SPECIFICATIONS

6. Description of the contract

The subject matter of the contract is the procurement, delivery, and installation of the equipment for two complete, however separate, management information systems and sub-systems by the contractor, as specified in this tender document.

7. Number and titles of lots

One Lot: IT equipment

TERMS OF PARTICIPATION

8. Eligibility and rules of origin

Participation is open to all legal persons participating either individually or in a grouping (consortium) of tenderers which are established in a Member State of the European Union or in a country or territory of the regions covered and/or authorised by the specific instruments applicable to the programme under which the contract is financed (see item 22 below). Except where stated in article 2 of the contract all goods supplied under this contract must originate in one or more of these countries. Participation is also open to international organisations. Participation of natural persons is directly governed by the specific instruments applicable to the programme under which the contract is financed.

Derogation on the rule of origin is granted in respect of the following equipment. These supplies may originate in countries other than Member States of the European Union or countries or territories of the regions covered and/or authorised by the specific instruments applicable to the programme under which the contract is financed (IPA).

- 4.1 Server Virtualization Software
- 4.2 Desktop Virtualization Software, must support min. 500 users
- 4.3 Backup Software
- 4.4 Active Directory (LDAP) or equivalent Software
- 4.5 Email Solution Software
- 4.6 Antivirus Solution Software
- 4.7 Operating System for all Data Centre servers
- 4.8 Data Centre Infrastructure Manager
- 9 Central Manager of Physical Infrastructure - Manager of Managers
- 10 Data Centre Switches Type 1
- 11 Networking Appliance Type 1
- 12 Networking Appliance Type 2
- 13 Networking Appliance Type 3
- 14 Networking Appliance Type 4
- 15 Central L3 switch
- 16 Local LAN Switches
- 18 Patch Panels
- 19 VPN Concentrator
- 22 Laptop Computers
- 25 Bar-code Readers

9. Grounds for exclusion

Tenderers must submit a signed declaration, included in the Tender Form for a Supply Contract, to the effect that they are not in any of the situations listed in point 2.3.3 of the Practical Guide to contracts procedures for EU external actions.

10. Number of tenders

Tenderers may submit only one tender per lot. Tenders for parts of a lot will not be considered. Any tenderer may state in its tender that it would offer a discount in the event that its tender is accepted for more than one lot. Tenderers may not submit a tender for a variant solution in addition to their tender for the supplies required in the tender dossier.

11. Tender guarantee

Tenderers must provide a tender guarantee of **20 000** Euros when submitting their tender. This guarantee will be released to unsuccessful tenderers once the tender procedure has been completed and to the successful tenderer(s) upon signature of the contract by all parties. This guarantee will be called upon if the tenderer does not fulfil all obligations stated in its tender.

12. Performance guarantee

The successful tenderer will be asked to provide a performance guarantee of 10% of the amount of the contract at the signing of the contract. This guarantee must be provided together with the return of the countersigned contract no later than 30 days after the tenderer receives the contract signed by the Contracting Authority. If the selected tenderer fails to provide such a guarantee within this period, the contract will be void and a new contract may be drawn up and sent to the tenderer which has submitted the next cheapest compliant tender.

13. Site visit

An optional site visit will be held on 2 June 2011 at 10:00 CET at the premises of the Palace of Justice, Savska 17-a, 11000 Belgrade, Serbia. The deadline for requesting and confirming participation shall be on 25 May 2011. A written request to attend the site visit shall be sent to Ms Ana Tanaskovic at ana.tanaskovic@eeas.europa.eu.

14. Tender validity

Tenders must remain valid for a period of 90 days after the deadline for submission of tenders.

15. Period of implementation of tasks

180 days, from contract signature until provisional acceptance.

SELECTION AND AWARD CRITERIA

16. Selection criteria

The following selection criteria will be applied to tenderers. In the case of tenders submitted by a consortium, these selection criteria will be applied to the consortium as a whole:

- 1) Economic and financial capacity of tenderer** (based on i.a. item 3 of the Tender Form for a Supply Contract). In case of tenderer being a public body, equivalent information should be provided.
 - (a) the annual turnover of the tenderer for the years 2008, 2009 and 2010 must be at least two times of the submitted financial proposal
 - (b) the cash and cash equivalents of the tenderer at the end of year 2008, year 2009 and year 2010 are positive
- 2) Professional capacity of tenderer** (based on i.a. items 4 and 5 of the Tender Form for a Supply Contract)

The tenderer must provide evidence of his, or the Manufacturer's if the tenderer is not the Manufacturer, current Quality Management System Certificate according to ISO 9001.

3) Technical capacity of tenderer (based on i.a. items 5 and 6 of the Tender Form for a Supply Contract)

The tenderer has successfully implemented during the last three years before the deadline for submission of tenders, at least two similar contracts with a budget of at least 75% of its financial proposal for this lot.

An economic operator may, where appropriate and for a particular contract, rely on the capacities of other entities, regardless of the legal nature of the links which it has with them. Some examples of when it may *not* be considered appropriate by the Contracting Authority are when the tenderer rely in majority on the capacities of other entities or when they rely on key criteria. If the tenderer rely on other entities it must prove to the Contracting Authority that it will have at its disposal the resources necessary for performance of the contract, for example by producing an undertaking on the part of those entities to place those resources at its disposal. Such entities, for instance the parent company of the economic operator, must respect the same rules of eligibility and notably that of nationality, as the economic operator. Furthermore, the data for this third entity for the relevant selection criterion should be included in the tender in a separate document. Proof of the capacity will also have to be furnished when requested by the Contracting Authority.

17. Award criteria

Price

TENDERING

18. How to obtain the tender dossier

The tender dossier is available from the following Internet address:

<https://webgate.ec.europa.eu/europeaid/online-services/index.cfm?do=publi.welcome>.

The tender dossier is also available from the Contracting Authority from the following address:

<http://www.europa.rs/kakoDoFondova/otvoreno.html>

Tenders must be submitted using the standard Tender Form for a Supply Contract included in the tender dossier, whose format and instructions must be strictly observed.

Tenderers with questions regarding this tender should send them in writing to:

Delegation of the European Union to the Republic of Serbia

Mr. Fabrizio Spada

Fabrizio.Spada-Santoni@eeas.europa.eu

Tel.: +381 11 3083 200

Fax: +381 11 3083 201

GTC 19 Avenue Building

Vladimira Popovica 40

11070 Belgrade, Serbia

(mentioning the publication reference shown in item 1) at least 21 days before the deadline for submission of tenders given in item 19. The Contracting Authority must reply to all Tenderers' questions at least 11 days before the deadline for submission of tenders. Eventual clarifications or minor changes to the tender dossier shall be published at the latest 11 days before the submission deadline on the EuropeAid website at

<https://webgate.ec.europa.eu/europeaid/online-services/index.cfm?do=publi.welcome>

and on the Contracting Authority website at:

<http://www.europa.rs/kakoDoFondova/otvoreno.html>

19. Deadline for submission of tenders

02 August 2011 at 12:00 CET (noon)

At the following location:

Delegation of the European Union to the Republic of Serbia
Finance and Contracts Section, 9th floor
GTC 19 Avenue Building
Vladimira Popovica 40, 11070 Belgrade, Serbia

Any tender received after this deadline will not be considered.

20. Tender opening session

02 August 2011 at 15:00 CET at the address indicated under point 19.

21. Language of the procedure

All written communications for this tender procedure and contract must be in English.

22. Legal basis

Council Regulation (EC) No 1085/2006 of 17 July 2006