

SUPPLY PROCUREMENT NOTICE

Capacity Building and Technical Support for the Renewal of Viticulture Zoning and Control of Production of Wine with Designation of Origin Location - Republic of Serbia

08SER01/34/21

1. Publication reference

EuropeAid/131610/C/SUP/RS

2. Procedure

Open

3. Programme

IPA 2010

4. Financing

2008 National IPA

5. Contracting authority

European Union, represented by the European Commission on behalf of and for the account of the beneficiary country, Republic of Serbia

CONTRACT SPECIFICATIONS

6. Description of the contract

The subject of the contract is the supply of vehicles in order to improve the viticulture zoning and the control of the production of wine with designation of origin and to ensure mobility and general work efficiency of the relevant institutions.

7. Number and titles of lots

Lot 1: Vehicles

TERMS OF PARTICIPATION

8. Eligibility and rules of origin

Participation is open to all legal persons [participating either individually or in a grouping (consortium) of tenderers] which are established in a Member State of the European Union or in a country or territory of the regions covered and/or authorised by the specific instruments applicable to the programme under which the contract is financed (see item 22 below). All goods supplied under this contract must originate in one or more of these countries. Participation is also open to international organisations. Participation of natural persons is directly governed by the specific instruments applicable to the programme under which the contract is financed.

9. Grounds for exclusion

Tenderers must submit a signed declaration, included in the Tender Form for a Supply Contract, to the effect that they are not in any of the situations listed in point 2.3.3 of the Practical Guide to contracts procedures for EC external actions.

10. Number of tenders

Tenderers may submit only one tender per lot. Tenders for parts of a lot will not be considered. Any tenderer may state in its tender that it would offer a discount in the event that its tender is accepted for more than one lot. Tenderers **may not** submit a tender for a variant solution in addition to their tender for the supplies required in the tender dossier.

11. Tender guarantee

Tenderers must provide a tender guarantee of **5,000 € (five thousand euro)** when submitting their tender. This guarantee will be released to unsuccessful tenderers once the tender procedure has been completed and to the successful tenderer upon signature of the contract by all parties. This guarantee will be called upon if the tenderer does not fulfil all obligations stated in its tender.

12. Performance guarantee

The successful tenderer will be asked to provide a performance guarantee of 10% of the amount of the contract at the signing of the contract. This guarantee must be provided together with the return of the countersigned contract no later than 30 days after the tenderer receives the contract signed by the Contracting Authority. If the selected tenderer fails to provide such a guarantee within this period, the contract will be void and a new contract may be drawn up and sent to the tenderer which has submitted the next cheapest compliant tender.

13. Information meeting and/or site visit

No information meeting and/or site visit is planned.

14. Tender validity

Tenders must remain valid for a period of 90 days after the deadline for submission of tenders.

15. Period of implementation of tasks

The period from contract signature/order to commence to completion of delivery of all supplies on site, installation and putting into operation is 120 days. The provisional acceptance procedure/period commences after the successful completion of the aforesaid delivery period.

SELECTION AND AWARD CRITERIA

16. Selection criteria

The following selection criteria will be applied to tenderers. In the case of tenders submitted by a consortium, these selection criteria will be applied to the consortium as a whole:

- 1) Economic and financial capacity of tenderer (based on i.a. item 3 of the Tender Form for a Supply Contract). In case of tenderer being a public body, equivalent information

should be provided.

- (a) The average annual turnover of the tenderer for the financial years 2008, 2009 and 2010 must be equal to or exceed € 1,000,000
- 2) Professional capacity of tenderer (based on i.a. items 4 and 5 of the Tender Form for a Supply Contract)
 - (a) The tenderer employs at least 3 permanent staff in fields related to this tender i.e. supply and after sales service of vehicles.
- 3) Technical capacity of tenderer (based on i.a. items 5 and 6 of the Tender Form for a Supply Contract)
 - (a) The tenderer shall demonstrate that within the three years period prior to the closing date of submission of the application it has successfully completed¹ at least one (1) supply contract/project where the tenderer's proportion was equal to or more than EUR 250,000 for each contract/project and covering the supply of vehicles.

An economic operator may, where appropriate and for a particular contract, rely on the capacities of other entities, regardless of the legal nature of the links which it has with them. Some examples of when it may *not* be considered appropriate by the Contracting Authority are when the tenderer rely in majority on the capacities of other entities or when they rely on key criteria. If the tenderer rely on other entities it must prove to the Contracting Authority that it will have at its disposal the resources necessary for performance of the contract, for example by producing an undertaking on the part of those entities to place those resources at its disposal. Such entities, for instance the parent company of the economic operator, must respect the same rules of eligibility and notably that of nationality, as the economic operator. Furthermore, the data for this third entity for the relevant selection criterion should be included in the tender in a separate document. Proof of the capacity will also have to be furnished when requested by the Contracting Authority.

17. Award criteria

Price.

TENDERING

18. How to obtain the tender dossier

The tender dossier is available from the following Internet address: <https://webgate.ec.europa.eu/europeaid/online-services/index.cfm?do=publi.welcome>. The tender dossier is also available from the Contracting Authority from the following address: <http://www.delscg.ec.europa.eu/code/navigate.php?Id=740>. Tenders must be submitted using the standard Tender Form for a Supply Contract included in the tender dossier, whose format and instructions must be strictly observed.

Tenderers with questions regarding this tender should send them in writing to:

Delegation of the European Union to the Republic of Serbia

¹ The completion date, as stated in the document certifying successful completion, to be specified in the Detailed Description of Supply in Section 6 Experience of Tender Form for a Supply Contract. **The document should evidence the complete delivery of the supplies mentioned in the reference including the fulfilment of all obligations under the respective contract.**

Sofija Arandjelovic
Sofija.Arandjelovic@eeas.europa.eu
Tel.: +381 11 3083 200
Fax: +381 11 3083 201
Finance and Contracts, 9th floor
GTC 19 Avenue Building
Vladimira Popovica 40
11070 Belgrade
Serbia

(mentioning the publication reference shown in item 1) at least 21 days before the deadline for submission of tenders given in item 19. The Contracting Authority must reply to all tenderers' questions at least 11 days before the deadline for submission of tenders. Eventual clarifications or minor changes to the tender dossier shall be published at the latest 11 days before the submission deadline on the EuropeAid website at <https://webgate.ec.europa.eu/europeaid/online-services/index.cfm?do=publi.welcome> and on the Contracting Authority website at: <http://www.delscg.ec.europa.eu/code/navigate.php?Id=740>.

19. Deadline for submission of tenders

12:00 hours Central European Time on 11 October 2011.

Any tender received after this deadline will not be considered.

20. Tender opening session

15:00 hours Central European Time on 11 October 2011 at the premises of the Delegation of the European Union to the Republic of Serbia, GTC 19 Avenue Building, Vladimira Popovica 40, 11070 Belgrade, Serbia.

21. Language of the procedure

All written communications for this tender procedure and contract must be in English.

22. Legal basis

Council Regulation (EC) No 1085/2006 of 17 July 2006 (IPA Regulation).