



EUROPEAN UNION

DELEGATION TO THE REPUBLIC OF SERBIA

Belgrade, 21.1.2013  
Ref. (D) 5062 LT/VM

**CONTRACTING AUTHORITY'S CLARIFICATIONS No. 1**

**Reforming Policy Coordination and the Centre of the Government – Third Phase**

**Publication ref.: EuropeAid/131369/C/SER/RS**

**Tender no: 11SER01/03/22**

No	Question	Answer
1.	<p>“The average annual turnover of the candidate must be at least 2.000.000 EUR over the past 3 years (2010, 2011 and 2012)? Could you please clarify whether this implies that the tenderers should present financial data for these three years and 2013, given the fact that Service Procurement Notice is published at the end of 2012?</p>	<p>The Candidate shall present financial data based on their annual accounts for 2010, 2011 and 2012 and their latest projections.</p> <p>If annual accounts are not yet available for this year or last year, the Candidate shall provide their latest estimates, clearly identifying estimated figures in italics. Figures in all columns must be on the same basis to allow a direct, year-on-year comparison to be made (or, if the basis has changed, an explanation of the change must be provided as a footnote to the table). Any clarification or explanation which is judged necessary may also be provided.</p>
2.	<p>Could you please clarify whether the changes in Practical Guide to Contract Procedures for European Union External Actions (applicable from 01/01/2013) concerning the application form should be applied to this Service Procurement Notice?</p>	<p>The Procurement Notice was published in December 2012 when the previous (2012) version of the Practical Guide to Contract Procedures for EU External Actions was in force, consequently the corresponding template (version 2012) should be used for the Standard Application form.</p>