



EUROPEAN UNION
DELEGATION TO THE REPUBLIC OF SERBIA

Site Visit of the future Works for Kolubara Regional Water Supply Scheme

EuropeAid/131619/C/WKS/RS

Date/Time: 14th May 2012, 11:00h,

Venue: City of Valjevo Building,

Karadordeva 14, Valjevo

AGENDA

10:30-11:00	Registration
11:00-11:10	Opening of the meeting – Beneficiaries representatives: City of Valjevo, Mr Zoran Jakovljević, Mayor; Public Company Kolubara for system construction & operation, Mr. Milan Milutinović, Technical Director
11:10-11:15	Welcome words and procedural details – EUD representative – Mr Stefano Conte, Programme manager, Delegation of the European Union to the Republic of Serbia
11:15-11:30	Presentation of the Project – Mr. Nenad Čolić – Water Resources Expert from the Technical Assistance Programme to EUD for the Project
11:30-11:45	Signing of Certificates of attendance
11:45-13:45	Visit of the location for the future Works for construction of Kolubara regional water supply scheme (transportation organised by the beneficiaries, by bus, from the building of the City of Valjevo to project locations)
13:45	Closing of the Site Meeting

Minutes of the Site Visit

1. On behalf of the Beneficiary, the participants of the meeting were welcomed by **Mr. Zoran Jakovljević** (*Mayor of the City of Valjevo*), **Mr. Stanko Terzić** (*Deputy Mayor*) and **Mr. Miodrag Marković** (*Director of Public Company Kolubara, Valjevo*). The representatives of the Beneficiary presented the background of the project and underlined its importance for the improvement of potable water supply services in five participating municipalities; city of Valjevo and municipalities Lajkovac, Lazarevac, Mionica and Ub.
2. **Mr. Stefano Conte** (*Project Manager, Delegation of the European Union to the Republic of Serbia*) then welcomed the participants and presented the overall context of project implementation, as well as the main parties and their respective roles in the project implementation. The tenderers were informed about the purpose of the Site Visit and were advised that they can submit any questions they might have regarding the tender in writing to the indicated e-mail address, in accordance with the provisions of the Tender Dossier. It was confirmed that all received questions and their answers will be published as indicated in the Tender Dossier and in the Procurement Notice.
3. The MISP (Municipal Infrastructure Support programme) Water Resources Engineer, **Mr. Nenad Čolić** delivered a presentation to the meeting participants, showing the scope of the project, basic technical features of the project components and showed main parties in the Contract with their respective roles and organization, i.e. the Contracting Authority, the Supervisor, the Contractor and the PIU representing the Beneficiaries of the Project (the presentation is annexed to the minutes).
4. The first part of the meeting concluded with the issuing of Certificates of Attendance to the companies that attended the meeting. In total 18 companies registered at the meeting and the site visit (attendance sheet is annexed to the present minutes).
5. Under the guidance of **Mr. Frits Jakma**, *MISP Team Leader* and **Mr. Trevor Nielsen**, *MISP Chief Engineer*, the participants subsequently moved to the Project sites, which were visited and inspected by the participants as planned.
6. The site visit was closed at 14.00 hours.

