



Belgrade, 16.10.2013

**FREQUENTLY ASKED QUESTIONS No. 2**

**Support for de-institutionalisation and social inclusion of persons with mental disability and mental illness**

**Publication reference: EuropeAid/134790/L/ACT/RS**

No.	Question	Answer
1.	Please clarify if it is eligible to plan the reimbursement of the costs for people who will be engaged as care-providers within the project course.	<p>The salaries of the staff assigned to the action, in general, if in line with local legislation and the contract conditions are eligible project costs under this Call for proposals.</p> <p>To be eligible under the Call for Proposals, costs must comply with the provisions of Article 14 of the General Conditions to the Standard Grant Contract (see Annex II of the Guidelines, placed in folder titled "Annexes for Information").</p> <p>In particular article 14.2 of the said Annex mentions that:</p> <p>"Subject to Article 14.1 and, where relevant, to the provisions of Annex IV being respected, the following direct costs of the Beneficiary(ies) shall be eligible:</p> <p>a) the cost of staff assigned to the Action, corresponding to actual gross salaries including social security charges and other remuneration-related costs; salaries and costs shall not exceed those normally borne by the Beneficiary(ies), unless it is justified by showing that it is essential to carry out the Action."</p>
2.	Please clarify if any type of salary/reimbursement for engaged services providers will be considered as eligible costs and be funded from the grant.	Please see answer to question number 1.

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<p>3.</p>	<p>Could you please clarify the explanation on the number of applications and grants per applicants provided on page 12 of the Guidelines, in particular:  <i>A co-applicant may not submit more than 2 applications under this Call for Proposals.</i>  <i>A co-applicant may not be awarded more than 2 grants under this Call for Proposals.</i>  <i>A co-applicant may be an affiliated entity in maximum two other applications at the same time.</i>  <i>The affiliated entities may take part in two applications.</i>                  Does this mean that the same organization can be a co-applicant on one project, and affiliated entity on two other projects, and all three projects may be awarded a grant?</p>	<p>Any organisation meeting the criteria defined in sections 2.1.4 of the Guidelines for Grant Applicants (GfGA) (p. 12) is eligible to apply with the number of applications as stated in this section.</p> <p>“To ensure equal treatment of applicants, the Contracting Authority cannot give a prior opinion on the eligibility of applicants, affiliated entity(ies), an action or specific activities.” (Guidelines for Grant Applicants, section 2.2.4, p.17).</p>
<p>4.</p>	<p>Please clarify if rent of an office is eligible cost.</p>	<p>To be eligible under the Call for Proposals, costs must comply with the provisions of Article 14 of the General Conditions to the Standard Grant Contract (see Annex II of the Guidelines, placed in folder titled “Annexes for Information”).</p> <p>In accordance with the above, the costs of renting an office which is necessary and indispensable for the smooth implementation of the project may be considered as action costs and may accordingly be considered eligible for the implementation period only.</p> <p>Please note that costs of the current office of the potential applicant are not eligible.</p>
<p>5.</p>	<p>Please clarify if the applicant can at the same time be a co-applicant in 2 more applications.</p>	<p>Please see answer to question number 3.</p>
<p>6.</p>	<p>Please clarify if persons who have problem of substance abuse (addicted persons) are considered as persons with mental health disorder.</p>	<p>Primary target groups of this Call – as specified on page 10 of the GfGA – are adult (in Serbian “odrasla punoletna lica”) people with mental disabilities and mental disorders, residing in Serbia and in need of social and/or medical support. The Call does not differentiate further between various subgroups within these two.</p> <p>For further details on mental health disorders you can consult Chapter V of WHO’s International Statistical Classification of Diseases and Related Health Problems, where in particular codes F10-F19 cover mental and behavioural disorders due to psychoactive substance use.</p>

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7.	Please clarify who is considered as public servant in a sentence: "Public servants cannot be used as staff/project coordinators/experts".	<p>All those defined in the Article 2 of the Serbian Civil Servants Law (Zakon o državnim službenicima "Sl. glasnik RS", br. 79/2005, 81/2005 – amended by 83/2005, 64/2007, 67/2007, 116/2008 and 04/2009).</p> <p>However, the Guidelines for applicants section 2.1.5 p. 14 states: Salary costs of personnel of national administrations (local government employees, employees working in schools, health care centres, centres for social work, residential institutions etc.) may be considered as eligible costs, to the extent that they relate to the costs of activities which the relevant administration would not carry out if it did not undertake the action concerned.</p>
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